

EXTRACORPOREAL LIFE SUPPORT ORGANIZATION



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Calendar for ELSO Registry Changes

** The following is for informational purposes and reflects the current timeline for any changes and/or updates made to the ELSO registry during the calendar year. This also applies to the creation, modification, and/or updating of addenda. This outline has been agreed upon and reflects the work of the ELSO registry Development Steering Committee effective 1/15/2020

October 1 and April 1 (3.5 months prior to biannual Registry update):

- All technical changes to be agreed upon so that coding Registry updates can begin

November 1 and May 1 (2.5 months prior to Registry update):

- Change Document to be finalized including;
 - Cover page explaining rationale behind changes and directing users to where changes can be found in the Database Definitions, Instructions Document, and Registry Forms
 - Table highlighting changes including a) New fields, b) Altered fields and c) Retired fields
 - Preface that defines any new tabs, new subject categories, or sub-category data fields
- Updated Access D file for XML changes
- Database Definitions updates completed **but not released** to ensure consistency with the Change Document
- Communication with ECLS community via email directing attention to the new Change Document and Access D file if applicable.

January 15 and July 15 (or date of biannual Registry Update):

- Finalize updates to Instructions Documents & Registry Forms
- Post updated Database Definitions, Instructions Documents, & Registry Forms to live environment
- Go-live of Registry updates
- Go-live of changes to XML files